

# Employees' Provident Fund of BCCI-FAST

## FINAL SETTLEMENT FORM

### Section-1 – To be filled by Headquarters' HR Office

*(initiate this form after payroll final settlement and attach duly signed and stamped copy of final settlement letter)*

1. Subsequent to the end of service of below mentioned employee, final settlement of provident fund of the said employee is hereby requested.
2. As per our record below mentioned financial liability is to be recovered while making final settlement payment.

**Brief details:**

Employee #	Employee Name	Signature

### Section-2 – To be filled by EPF Office

*(attach latest Provident Fund Statement duly signed and stamped)*

Accumulated Balance	Payable Amount
Zakat Amount	Other Deductions (if any)

**Remarks:**

Date	Name	Signature

### Section-3 – To be filled by Trustees

*(any two Trustees can process)*

#### Trustee 1

**Remarks:**

Date	Name	Signature

#### Trustee 2

**Remarks:**

Date	Name	Signature

Note: After processing, EPF Office shall send a copy to the HR-HQ along with cheque