

**National University**  
of Computer & Emerging Sciences  
**EMPLOYEE BIO DATA PROFORMA**

PERSONAL INFORMATION									
Emp Name			CNIC No.						
Campus			DOJ						
File No.			DOB						
Designation			Department						
Email ID (NU)			Cell Number						
Reporting Officer (RO) Name			RO Department						
Blood Group			PEC No. (For engineers only)						
Marital Status			Married <input type="checkbox"/>			Unmarried <input type="checkbox"/>			
If married, please provide Spouse details		Name		DOB		Spouse occupation			
Spouse CNIC			No. of Children						
Religion			Muslim <input type="checkbox"/>			Non-Muslim <input type="checkbox"/>			
If Non-Muslim please provide religion									
Employee Signature						Date			
ACADEMIC QUALIFICATION (Most recent first)									
Degree/ Qualification	Specialization	Start		End		University Details			CGPA/ Grade/ Marks
		Month	Year	Month	Year	Name	City	Country	
PAID JOB EXPERIENCE (Most recent first)									
Employer	Job Title	From	To	Duration		Relevant (Tick one)		Remarks	
		dd-mm/yyyy	dd-mm-yyyy	Years	Months	Yes	No		
MAILING ADDRESS									
Current Address					Permanent Address				