



Career Advancement Form

Employee Information

Name:		Emp ID:	
Designation & Subject:		Campus:	
Department:		DOJ:	
Designated on current position since:		Application date:	

Please (√) the relevant Check box

Qualification Improvement ☐

Tenure ☐

HEC Criteria ☐

Qualification Details (In case of qualification improvement)

Highest qualification:		Specialization:	
Duration (From):		To:	
Univ./Institute/Country:		CGPA/Grade:	

Tenure | HEC Criteria

Duration	From:	To:	Total in Years:	
No. of Publications	Achieved:		HEC requirement:	

Campus Recommendations

Signature Date

Reporting Officer Name: _____ Remarks: _____		
Head of School <i>(for Computing dept.)</i> Name: _____ Remarks: _____		
Campus HR Name: _____ Remarks: _____		
Director Name: _____ Remarks: _____		

Head Office

HR-HQ Name: _____ Remarks: _____		
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Registrar

☐ Recommended ☐ Not Recommended Signature: _____ Date: _____

Remarks: _____

Rector ☐ Approved ☐ Not Approved Signature: _____ Date: _____

Remarks: _____

..... for official use

NUMUN Entry (HR-HQ) Name: _____ Signature: _____ Date: _____