



**Career Advancement Form**

**Employee Information**

Name:		Emp ID:	
Designation:		Campus:	
Department:		DOJ:	
Designated on current position since:		Application date:	

**Please (√) the relevant Check box**

Qualification Improvement  Tenure  HEC Criteria

**Qualification Details** (In case of qualification improvement)

Highest qualification:		Specialization:	
Duration (From):		To:	
Univ./Institute/Country:		CGPA/Grade:	

**Tenure | HEC Criteria**

Duration	From:	To:	Total in Years:	
No. of Publications	Achieved:		HEC requirement:	

**Campus Recommendations**

		Signature	Date
<b>Reporting Officer</b>	Name: _____		
Remarks: _____			
<b>Campus HR</b>	Name: _____		
Remarks: _____			
<b>Director</b>	Name: _____		
Remarks: _____			

**Head Office**

HR-HQ	Name: _____		
Remarks: _____			

**Registrar**

Recommended  Not Recommended    Signature: \_\_\_\_\_    Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

**Rector**

Approved  Not Approved    Signature: \_\_\_\_\_    Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

..... *for official use* .....

NUMUN Entry (HR-HQ)    Name: \_\_\_\_\_    Signature: \_\_\_\_\_    Date: \_\_\_\_\_