

Internal Note

Subject: Hiring of Human Resource for the FRSG___ Project tiled_____

1. Dr-----Designation-----Campus----- has won the FRSG project in the call of _____. This project is about (Summary of the Project in 3 to 4 lines)

2. For hiring of the _____ number of staff _____ Job Titled _____ (Like 2 Research Assistant) Job advertisement was given and total _____ Number of Applicant applied for this post. **(If Previous RA resigned mention here with start date and last date of job.).(Flag A).**

3. Total-----candidates were shortlisted and interview was conducted by the Committee **(Flag B)**

4. The information of the selected Candidates are

S.No	Post	Name	CNIC	Duration of Contract	Salary per month

*Note: attach matric onward educational record, CV, CNIC and other documents etc

5. Submitted for the approval of the Para 4 and above. please

Prepared and forwarded by

Sign _____

Name: _____

Designation of PI

Campus _____

Reviewed by

Sign _____

Research Officer, ORIC

Verified by

Sign _____

Rana Ayaz

Manager ORIC (I&C)

Endorsed by

Sign _____

Dr. M.Asif Naeem

Director ORIC

Recommended (for appointment)

Sign _____

Dr. Waseem Ikram

Registrar

Approved by

Sign _____

Dr. Aftab Ahmed Maroof

Rector