

National University  
of Computer and Emerging Sciences

**Fixed Assets Inventory for a Funded Research Project**

| **PI Name: PI Employee ID: Dept: Lab:**  **Project ID: Project Title: Funding Agency: Campus:** | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of Purchase** | **Voucher Ref #** | **Asset** | **Assets Specification** | **Vendor** | **Price/Unit**  **(PKR)** | **Qty** | **Cost**  **(PKR)** | **PO Ref#** | **Project ID** | **Donor / Funding Agency** | **Asset Code** | **Location** |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** | | | | | | | **-** | **-** | | | |  |

It is certified that above mentioned equipment(s) / item(s) of permanent nature procured through the externally funded project have been taken on charge of the \_\_\_\_\_\_\_\_\_ department of \_\_\_\_\_\_\_\_\_\_\_\_ campus.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Signature / Stamp of PI** |  | **Signature / Stamp of HoD** |  | **Signature / Stamp of Campus Equipment Incharge** |
| **Signature / Stamp of**  **Manager Accounts** |  | **Signature / Stamp of Manager IT (for technical equipment)** |  | **(Signature / Stamp of**  **Director Campus)** |