|  |  |
| --- | --- |
|  | Your Name |
|  | *Residential Address* Cell # *Email Ids* |

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|  | Objectives  To obtain a position where I can effectively utilize my expertise in human relations, enable me to use my strong organizational skills, educational background, and ability to work well with people.  Education  experience  [Type the job title] | [Type the company name]  [Type the start date] - [Type the end date]  [Type list of job responsibilities]  skills   * [Type list of skills]   Languages   * Type the list of Languages |